STUDY GUIDE

CONGRESSIONAL MEMBERSHIP
LESSON 1

Representative
- At least 25 years old
- U.S. citizen at least 7 years
- Legal resident of the state
- Two-year term
- Elected by a district
- Representation apportioned by population

Senator
- At least 30 years old
- U.S. citizen at least 9 years
- Legal resident of the state
- Six-year term
- Elected at-large
- Two from each state

HOUSE LEADERSHIP
LESSON 2

Speaker of the House
- Majority Leader
- Minority Leader
- Majority Whip
- Minority Whip
- Deputy Whips

LAWMAKING IN THE SENATE
LESSON 3

BILL
- Unanimous Consent
- Hold
- Fillibuster

- At Least 60 Votes for Cloture
- Less Than 60 Votes for Cloture

- Floor Vote
- Hold Bill Back From Debate
- Cloture Resolution
- Floor Vote
- Bill Dies

CONGRESSIONAL STAFF AND SUPPORT AGENCIES
LESSON 5

Personal Staff
- Administrative Assistant
- Legislative Directors
- Legislative Assistants
- Press Secretaries
- Caseworkers

Committee Staff
- Press Secretaries
- Clerks
- Office Managers
- Some Personal Staff

Support Agencies
- Library of Congress
- Congressional Budget Office
- Government Accountability Office
- Government Printing Office

KINDS OF COMMITTEES
LESSON 4

Standing Committees
- permanent
- House and Senate create their own

Select Committees
- temporary
- study one specific issue
- House and Senate create their own

Types of Committees
- Joint Committees
- temporary or permanent
- acts as a study group on a topic or bill
- made up of members from both houses

Conference Committees
- temporary
- resolve differences between versions of a bill passed in each house
- made up of members from both houses